

# CLS Bursary and Awards Fund

Annual Report and Financial Statements for the year  
ended 31 March 2021

Charity registration number 276654

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## **ORIGINS OF THE CHARITY**

The City of London School Bursary Fund charity, and the various individual governing documents of City of London School Scholarships and Prizes Fund, was registered on 22 September 1978. The governing documents were replaced on 4 November 2011 by the governing scheme approved by The Charity Commission for England and Wales.

The Charity Commission granted a further scheme on the 22 December 2020, which altered and amended the 2011 scheme to merge the Funds, the City of London School Bursary Fund, and the City of London School Scholarships and Prizes Fund, to create a single fund with consolidated objectives to now be known as CLS Bursary and Awards Fund.

# TRUSTEE'S ANNUAL REPORT

## STRUCTURE AND GOVERNANCE

### GOVERNING DOCUMENTS

The governing document for the CLS Bursary and Awards Fund (charity registration: 276654), is the amending Scheme approved by The Charity Commission for England on 22 December 2020. This Scheme replaced the governing scheme approved by the Charity Commission for England and Wales on 4 November 2011.

The Charity Commission granted a further scheme on the 22 December 2020, which altered and amended the 2011 scheme to merge the Funds, the City of London School Bursary Fund, and the City of London School Scholarships and Prizes Fund, to create a single fund with consolidated objectives to now be known as CLS Bursary and Awards Fund.

Details and analysis of the merger of the two charities is set out within note 13 to the financial statements.

### GOVERNANCE ARRANGEMENTS

The Mayor and Commonalty and Citizens of the City of London (also referred to as 'the City Corporation' or 'the City of London Corporation'), a body corporate and politic, is the Trustee of the CLS Bursary and Awards Fund. The City Corporation is Trustee acting by the Court of Common Council of the City of London in its general corporate capacity and that executive body has delegated responsibility in respect of the administration and management of this charity to the Board of Governors of the City of London School. In making appointments to committees, the Court of Common Council will take into consideration any particular expertise and knowledge of the elected Members, and where relevant, external appointees. External appointments are made after due advertisement and rigorous selection to fill gaps in skills. Members of the Court of Common Council are unpaid and are elected by the electorate of the City of London

The key Committee which has responsibility for directly managing matters related to the charity is the Board of Governors of the City of London School, which is ultimately responsible to the Court of Common Council of the City of London. Committee meetings are held in public, enabling the decision-making process to be clear, transparent and publicly accountable. Details of the membership of Committees of the City Corporation are available at [www.cityoflondon.gov.uk](http://www.cityoflondon.gov.uk).

The Trustee believes that good governance is fundamental to the success of the charity. A comprehensive review of governance commenced during 2019/20 and is ongoing to ensure that the charity is effective in fulfilling its objectives. Reference is being made to the good practices recommended within the Charity Governance Code throughout this review. Focus is being placed on ensuring regulatory compliance and the ongoing maintenance of an efficient and effective portfolio of charities that maximise impact for beneficiaries.

## **OBJECTIVES AND ACTIVITIES**

The objective of the charity is the promotion of education (including physical training) by the provision of:

- (a) bursaries and other forms of financial assistance for fees and/or other costs incurred through attendance at the School to enable pupils to further their education at the School; and
- (b) scholarships, prizes or other suitable rewards or marks of distinction to pupils and former pupils of the School and pupils of other schools with whom the school has cooperated under clause 4(14) of the governing document.

## **INVESTMENT POLICY**

The charity's investments are held in units of the City of London Charities Pool (registered charity 1021138). The investment policy is to provide a real increase in annual income in the long term whilst preserving the value of the capital base. The annual report and financial statements of the Charities Pool (which include an analysis of investment performance against objectives set) are available from the Chamberlain of London, at the email address stated on page 24.

## **POLICY ON GRANT MAKING**

The charity has established their grant making policy to achieve their objects, as laid out above, for the public benefit. Applications are assessed via a robust process to ensure the proposed activities for funding will be supported by adequate and appropriate resources and will be used only for activities that match the charity's criteria. The assessment, management and oversight of the charity's grant making is provided by the City of London School, which is part of the City of London Corporation. Grants are recognised in the Statement of Financial Activities when they have been approved by the Trustee and notified to the Beneficiaries.

## **PUBLIC BENEFIT STATEMENT**

The Trustee confirms that it has referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the CLS Bursary and Awards Fund's aims and objectives and in planning future activities. The purposes of the charity are as stated above.

Consequently, the Trustee considers that the CLS Bursary and Awards Fund operates to benefit the general public and satisfy the public benefit test.

## **REFERENCE AND ADMINISTRATIVE DETAILS**

The administrative details of the charity are stated on page 24.

## **ACHIEVEMENTS AND PERFORMANCE**

The target for 2020/21 was to continue to contribute towards fees of pupils at the City of London School where financial hardship would cause the pupil to be unable to enter or continue at the School. In line with this, 21 bursaries (2019/20: 11 bursaries) were awarded during the year amounting to £244,011 (2019/20: £163,582)

## **PLANS FOR FUTURE PERIODS**

The objective for 2021/22 is to continue to contribute towards the tuition fees payable to the City of London School for pupils who, but for financial assistance, would not be able to continue at or enter the School.

The Trustee does not consider there to be any material uncertainty around going concern and further detail regarding this is set out on page 14.

# FINANCIAL REVIEW

## Overview of Financial Performance

### Income

In 2020/21, the charity's total income for the year was £162,824, an overall decrease of £23,626 against the previous year (£186,450).

The key contributor to income was from investments, amounting to £157,477 (2019/20: £147,829).

In addition, there was other income of £2,851 due to the transfer of funds from the closure of the Sir Robert Peel Statue charity, effected on 29 September 2020.

Interest received from cash balances held amounted to £2,496 (2019/20: £1,121), and there was no voluntary income received this year (2019/20: £37,500).

### Expenditure

Total expenditure for the year was £251,101 (2019/20: £183,951), of which £244,011 (2019/20: £163,582) related to charitable activities and £7,090 (2019/20: £20,369) of other expenditure.

### Investments performance

Financial markets recovered strongly over the twelve months to 31 March 2021 following the decline in asset prices in early 2020 during the emergence of the COVID-19 pandemic. Under these conditions investments held in the Charities Pool performed very well, generating a gross return of +30.72% for 2020/21 (2019/20: -14.78%) which compares favourably against the FTSE All Share Index benchmark return of +26.71% (2019/20 -18.45%). As a result, the longer-term performance of the Charities Pool investments, as set out in the table below, has significantly improved compared to the position reported twelve months ago.

Fund	2020/21		2019/20	
	3 year	5 year	3 year	5 year
Fund	5.04%	7.19%	-2.44%	1.37%
FTSE All Share	3.19%	6.29%	-4.24%	0.57%
Fund outperformance	+1.85%	+0.90%	+1.80%	+0.80%

### Funds held

The charity's total funds held increased by £660,334 to £3,922,420 as at 31 March 2021 (2019/20: total funds held decreased by £738,441 to £3,262,086). This is largely due to gains of £748,313 (2019/20: losses of £740,940) on the investments held within the City of London Charities Pool based on valuations as at 31 March 2021. The valuations are linked to the UK stock market, which experienced a significant fall during February and March 2020 as a result of the Coronavirus (COVID-19) pandemic. Most of the losses that occurred have now reversed although valuations have not yet fully recovered to the levels seen in October 2019.

Within the total funds held, £3,752,557 (2019/20: £3,136,478) represent permanent and expendable endowment funds. The permanent endowment is held to generate income that is accounted for within unrestricted income funds for the primary objectives of the charity.

The scheme granted by the Charity Commission on the 22 December 2020 released the restrictions relating to the bequest from the estate of Ronald Charles Sansom; the restricted funds of £146,357 (2019/20: £128,002) were transferred to the expendable endowment fund.

The designated funds consist of unrestricted income funds which the Trustee has chosen to set aside for specific purposes although such designations are not legally binding and the Trustee can decide to remove these designations at any time. Designated funds as at 31 March amounted to £118,379 (2019/20: £96,325). In addition, a general unrestricted fund of £51,484 was held (2019/20: £29,283).

Details of the funds held, including their purpose, is set out within note 12 to the financial statements.

### **Reserves policy**

The reserves policy is to maintain the restricted and endowment funds of the charity in investments in the Charities Pool administered by the City of London Corporation and use the investment income together with other funds, in accordance with the objectives of the charity. The Trustee also has the discretion to distribute the expendable endowment, in addition to the unrestricted fund, as bursaries, prizes and other forms of financial assistance should they deem this is appropriate. The trustee revised its policy in 2020/21 and believes that an amount of at least £8,028 should be held at present, representing 12 months of administration and external audit fees, which will be subject to annual review.

### **Principal Risks and Uncertainties**

The charity is committed to a programme of risk management as an element of their strategies to preserve the charity's assets. In order to embed sound practice the senior leadership team ensures that risk management policies are applied, that there is an on-going review of activity and that appropriate advice and support is provided. A key risk register has been prepared for the charity, which has been reviewed by the Trustee. This identifies the potential impact of key risks and the measures which are in place to mitigate such risks.

## TRUSTEE'S RESPONSIBILITIES

The Trustee is responsible for preparing the Annual Report and the Financial Statements in accordance with applicable law and regulations.

Charity law requires the Trustee to prepare the financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under charity law the Trustee must not approve the financial statements unless the Trustee is satisfied that they give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the Trustee is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustee is responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable the Trustee to ensure that the financial statements comply with the Charities Act 2011. The Trustee is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustee is aware:

- there is no relevant audit information of which the charity's auditors are unaware; and
- the Trustee has taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Financial statements are published on the Trustee's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements, which may vary from legislation in other jurisdictions. The maintenance and integrity of the Trustee's website is the responsibility of the Trustee. The Trustee's responsibility also extends to the ongoing integrity of the financial statements contained therein.

Adopted and signed for on behalf of the Trustee.

Jamie Ingham Clark FCA  
Chairman of Finance Committee of  
The City of London Corporation  
Corporation  
Guildhall, London  
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Jeremy Paul Mayhew MA MBA  
Deputy Chairman of Finance  
Committee of The City of London

# INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEE OF THE CLS BURSARY AND AWARDS FUND

## Opinion

We have audited the financial statements of the CLS BURSARY AND AWARDS FUND (the charity) for the year ended 31 March 2020 which comprise the statement of financial activities, the balance sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2020 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

## Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## Conclusions related to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

## **Other information**

The other information comprises the information included in the Annual Report, other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion;

- the information contained in the financial statements is inconsistent in any material respect with the Trustee's Annual Report; or
- adequate accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

## **Responsibilities of Trustees**

As explained more fully in the Trustee's responsibilities statement, the Trustee is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustee determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustee is responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustee either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

## **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located at the Financial Reporting Council's ("FRC's") website at:

<https://www.frc.org.uk/auditorsresponsibilities>

This description forms part of our auditor's report.

## **Use of our report**

This report is made solely to the charity's Trustee, as a body, in accordance with the Charities Act 2011. Our audit work has been undertaken so that we might state to the charity's Trustee those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's Trustee as a body, for our audit work, for this report, or for the opinions we have formed.

BDO LLP, statutory auditor  
London

BDO LLP is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

BDO LLP is a limited liability partnership registered in England and Wales (with registered number OC305127).

# STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted Funds £	Endowment Funds £	2020/21 Total Funds £	Combined 2019/20 Total Funds £
<b>Income and endowments from:</b>					
Voluntary income	2	-	-	-	37,500
Investments	3	159,973	-	<b>159,973</b>	148,950
Other	4	-	2,851	<b>2,851</b>	-
<b>Total income</b>		<b>159,973</b>	<b>2,851</b>	<b>162,824</b>	<b>186,450</b>
<b>Expenditure on:</b>					
Charitable activities	5	138,443	105,568	<b>244,011</b>	163,582
Other	6	-	7,090	<b>7,090</b>	20,369
<b>Total expenditure</b>		<b>138,443</b>	<b>112,658</b>	<b>251,101</b>	<b>183,951</b>
Net gains / (losses) on investments	9	22,746	725,567	<b>748,313</b>	(740,940)
Fair Value Movements		(21)	319	<b>298</b>	-
<b>Net movement in funds</b>		<b>44,255</b>	<b>616,079</b>	<b>660,334</b>	<b>(738,441)</b>
<b>Reconciliation of total funds:</b>					
Brought forward	11,12	125,608	3,136,478	<b>3,262,086</b>	4,000,527
<b>Carried forward</b>	<b>11,12</b>	<b>169,863</b>	<b>3,752,557</b>	<b>3,922,420</b>	<b>3,262,086</b>

All of the above results are derived from continuing activities.

There were no other recognised gains and losses other than those shown above.

The notes on pages 14 to 23 form part of these financial statements.

**BALANCE SHEET****AS AT 31 MARCH 2021**

	Notes	<b>2021 Total £</b>	Combined 2020 Total £
<b>Fixed assets:</b>			
Investments	9	<b>3,685,965</b>	3,201,996
<b>Total fixed assets</b>		<b>3,685,965</b>	3,201,996
<b>Current assets</b>			
Cash at bank and in hand		<b>324,037</b>	119,699
Short term deposits		<b>298</b>	476
<b>Total current assets</b>		<b>324,335</b>	120,175
<b>Creditors: Amounts falling due within one year</b>	10	<b>(87,880)</b>	(60,085)
<b>Net current assets</b>		<b>236,455</b>	60,090
<b>Total net assets</b>		<b>3,922,420</b>	3,262,086
<b>The funds of the charity:</b>			
Expendable Endowment funds		<b>3,453,432</b>	2,896,386
Permanent Endowment Funds		<b>299,125</b>	240,092
Unrestricted funds		<b>169,863</b>	125,608
<b>Total funds</b>	11,12	<b>3,922,420</b>	3,262,086

The notes on pages 14 to 23 form part of these financial statements.

Approved and signed on behalf of the Trustee.

Caroline Al-Beyerty

Chamberlain of London

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## NOTES TO THE FINANCIAL STATEMENTS

### 1. ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items that are considered material in relation to the financial statements of the charity.

#### (a) Basis of preparation

The financial statements of the charity, which is a public benefit entity under FRS102, have been prepared under the historical cost convention and in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (second edition effective 1 January 2019) and the Charities Act 2011.

#### (b) Going concern

The financial statements have been prepared on a going concern basis as the Trustee considers that there are no material uncertainties about the charity's ability to continue as a going concern. The charity usually only spends the income that is generated from donations and investments, so maintaining its capital base.

In making this assessment, the Trustee has considered the potential impact of the Coronavirus (COVID-19) pandemic on the value of investment assets held, future income levels and the liquidity of the charity over the next 12-month period. The general policy of only approving expenditure commitments from available income provides the flexibility to ensure the long-term viability of the charity despite reductions in investment values that have occurred. For this reason, the Trustee continues to adopt a going concern basis for the preparation of the financial statements.

#### (c) Key management judgements and assumptions

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenditure. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the result of which form the basis of decisions about carrying values of assets and liabilities that are not readily apparent from other sources. The resulting accounting estimates will, by definition, seldom equal the related actual results.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected. Management do not consider there to be any material revisions requiring disclosure.

## **1. ACCOUNTING POLICIES (CONTINUED)**

### **(d) Statement of Cash Flows**

As per section 14.1 of the Charities SORP the Charity is not required to produce a statement of cash flows on the grounds that it is a small entity.

### **(e) Income**

All income is included in the Statements of Financial Activities (SOFA) when the charity are legally entitled to the income; it is more likely than not that economic benefit associated with the transaction will come to the charity and the amount can be quantified with reasonable certainty. Income consists of donations, investment income, interest on cash balances and the receipt of funds from the closure of the Sir Robert Peel Statue Charity.

### **(f) Expenditure**

Expenditure is accounted for on an accruals basis and is classified under the principal category of 'expenditure on charitable activities'. Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required, and the amount of the obligation can be measured reliably.

The charity does not employ any staff. Officers of the City Corporation provide additional administrative assistance to the charity when required. From 2021/22, the City Corporation, as Trustee, has taken a decision to seek full reimbursement for the administration costs incurred from each of its charities.

### **(g) Taxation**

The charity meets the definition of a charitable trust for UK income tax purposes, as set out in Paragraph 1 Schedule 6 of the Finance Act 2010. Accordingly, the charity is exempt from UK taxation in respect of income or capital gains under part 10 of the Income Tax Act 2007 or section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

### **(h) Investments**

Investments are made in the City of London Charities Pool (charity number 1021138) which is an investment mechanism operating in a similar way to a unit trust. This enables the City of London Corporation to "pool" small charitable investments together and consequently obtain better returns than would be the case if investments were made individually.

Investments are valued at bid-price. Gains and losses for the year on investments held as fixed assets are included in the Statement of Financial Activities.

## 1. ACCOUNTING POLICIES (CONTINUED)

### (i) Funds structure

Income, expenditure and gains/losses are allocated to particular funds according to their purpose:

**Permanent endowment fund** – this fund consists of funds which are held in perpetuity for the benefit of the charity as a result of conditions imposed by the original donors and trusts. Income generated from the investments which represent these funds can be spent on the charitable purpose of the charity, hence is allocated to the expendable endowment fund. Gains/losses on the underlying assets remain as part of the endowment.

**Expendable endowment fund** – this fund consists of funds that are expendable as a result of conditions imposed by the original donors and trusts. Funds can also be invested to generate income which can be spent on the charitable purpose of the charity.

**Restricted funds** – these include income that is subject to specific restrictions imposed by donors, with related expenditure deducted when incurred.

**Unrestricted designated funds** – these are funds set aside by the Trustee out of unrestricted funds for a specific purpose.

**Unrestricted general funds** - these funds can be used in accordance with the charitable objects at the discretion of the Trustee and include income generated by assets held within the permanent and expendable endowment funds.

### (j) Insurance

The charity, elected Members and staff supporting the charity's administration are covered by the City Corporation's insurance liability policies, and otherwise under the indemnity the City Corporation provides to Members and staff, funded from City's Cash.

## 2. INCOME FROM VOLUNTARY ACTIVITIES

	Endowment funds 2020/21 £	Combined Endowment funds 2019/20 £
Donations and legacies	-	37,500
<b>Total</b>	-	37,500

### 3. INCOME FROM INVESTMENTS

	<b>Unrestricted funds</b>	<b>Combined unrestricted funds</b>
	<b>2020/21</b>	<b>2019/20</b>
	<b>£</b>	<b>£</b>
Investment income	<b>157,477</b>	147,829
Interest	<b>2,496</b>	1,121
<b>Total</b>	<b>159,973</b>	148,950

### 4. OTHER INCOME

	<b>Endowment funds</b>	<b>Combined endowment funds</b>
	<b>2020/21</b>	<b>2019/20</b>
	<b>£</b>	<b>£</b>
<b>Transfer of funds from closed charities:</b>		
Sir Robert Peel Statue	<b>2,851</b>	-
<b>Total</b>	<b>2,851</b>	-

### 5. EXPENDITURE ON CHARITABLE ACTIVITIES

	<b>Unrestricted funds</b>	<b>Endowment funds</b>	<b>Total</b>
	<b>Direct costs</b>	<b>Direct costs</b>	<b>2020/21</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Bursaries awarded	138,443	105,568	<b>244,011</b>
<b>Total</b>	138,443	105,568	<b>244,011</b>

	<b>Unrestricted funds</b>	<b>Endowment funds</b>	<b>Combined</b>
	<b>Direct costs</b>	<b>Direct costs</b>	<b>2019/20</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Bursaries awarded	123,565	40,017	163,582
<b>Total</b>	123,565	40,017	163,582

Charitable activities consist of 21 bursaries (2019/20: 11).

## 6. OTHER EXPENDITURE

	<b>Endowment funds</b>	<b>Combined Endowment funds</b>
	<b>2020/21</b>	<b>2019/20</b>
	<b>£</b>	<b>£</b>
Professional fees	<b>7,090</b>	20,369
<b>Total</b>	<b>7,090</b>	20,369

## 7. AUDITOR'S REMUNERATION

BDO LLP are the auditors of the City of London's City's Cash Fund and all of the different charities of which it is Trustee. The City of London Corporation charges the audit fee to its City's Cash Fund and does not attempt to apportion the audit fee between the different charities.

From 2021/22 the City Corporation, as Trustee, has taken a decision to seek reimbursement for the audit fee incurred from each of its charities. In 2020/21 no audit fee was recharged (2019/20: £nil). No other services were provided to the charity by its auditors during the year (2019/20: nil).

## 8. TRUSTEE'S EXPENSES

The members of the City of London Corporation acting on behalf of the Trustee did not receive any remuneration or reimbursement of expenses during 2020/21 (2019/20: nil).

## 9. INVESTMENTS

The investments are held in the City of London Corporation Charities Pool, a charity registered in the UK with the Charity Commission (charity number 1021138). The Charities Pool is a UK registered unit trust.

The value of investments held by the charity are as follows:

	<b>Total 2020/21</b>	<b>Combined 2019/20</b>
	<b>£</b>	<b>£</b>
Market value 1 April	<b>3,201,996</b>	3,810,161
Additions	-	132,775
Transferred	<b>1,233</b>	-
Disposals	<b>(265,577)</b>	-
Gain / (loss) for the year	<b>748,313</b>	(740,940)
<b>Market value 31 March</b>	<b>3,685,965</b>	3,201,996
<b>Total cost 31 March</b>	<b>2,245,793</b>	2,561,939
Total units held in Charities Pool	<b>416,550</b>	451,176

## 9. INVESTMENTS (CONTINUED)

The type of listed investments held as at 31 March was as follows:

	<b>Total 31 March 2021</b>	<b>Combined 31 March 2020</b>
	<b>£</b>	<b>£</b>
Equities	<b>3,439,005</b>	2,840,170
Pooled Units	<b>195,356</b>	217,736
Cash held by Fund Manager	<b>51,604</b>	144,090
<b>Total</b>	<b>3,685,965</b>	3,201,996

## 10. CREDITORS – AMOUNTS DUE WITHIN ONE YEAR

	<b>Total 31 March 2021</b>	<b>Combined 31 March 2020</b>
	<b>£</b>	<b>£</b>
Bursaries awarded	<b>87,880</b>	60,085
<b>Total</b>	<b>87,880</b>	60,085

## 11. ANALYSIS OF NET ASSETS BY FUND

### At 31 March 2021

	Endowment				
	Unrestricted funds	Permanent Funds	Expendable Funds	<b>Total 31 March 2021</b>	<b>Combined 31 March 2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Fixed assets - investments	115,256	299,125	3,271,584	<b>3,685,965</b>	3,201,996
Current assets	54,607	-	269,728	<b>324,335</b>	120,175
Current liabilities	-	-	(87,880)	<b>(87,880)</b>	(60,085)
<b>Total</b>	<b>169,863</b>	<b>299,125</b>	<b>3,453,432</b>	<b>3,922,420</b>	3,262,086

### At 31 March 2020

	Endowment				
	Unrestricted funds	Permanent Funds	Expendable Funds	<b>Combined 31 March 2020</b>	<b>Combined 31 March 2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Fixed assets - investments	92,509	240,092	2,869,395	3,201,996	3,810,161
Current assets	33,099	-	87,076	120,175	232,778
Current liabilities	-	-	(60,085)	(60,085)	(42,412)
<b>Total</b>	<b>125,608</b>	<b>240,092</b>	<b>2,896,386</b>	<b>3,262,086</b>	4,000,527

## 12. MOVEMENT IN FUNDS

<b>At 31 March 2021</b>	<b>Combined 1 April 2020 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Gains &amp; (losses) £</b>	<b>Total 31 March 2021 £</b>
Endowment funds:					
Expendable	2,896,386	2,851	(112,658)	666,853	<b>3,453,432</b>
Permanent	240,092	-	-	59,033	<b>299,125</b>
Unrestricted funds:					
Designated funds	96,325	2,169	(2,840)	22,725	<b>118,379</b>
General funds	29,283	157,804	(135,603)	-	<b>51,484</b>
<b>Total funds</b>	<b>3,262,086</b>	<b>162,824</b>	<b>(251,101)</b>	<b>748,611</b>	<b>3,922,420</b>

<b>At 31 March 2020</b>	<b>Combined 1 April 2019 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Gains &amp; (losses) £</b>	<b>Combined 31 March 2020 £</b>
Endowment funds:					
Expendable	3,579,159	41,713	(60,386)	(664,100)	2,896,386
Permanent	294,998	-	-	(54,906)	240,092
funds:					
Designated funds	126,370	4,169	(12,280)	(21,934)	96,325
General funds	-	140,568	(111,285)	-	29,283
<b>Total funds</b>	<b>4,000,527</b>	<b>186,450</b>	<b>(183,951)</b>	<b>(740,940)</b>	<b>3,262,086</b>

A gain of £748,313 (2019/20: loss of £740,940) occurred on investments, based on valuations as at 31 March 2021. The valuations are linked to the UK stock market, which experienced a significant fall during February and March 2020 as a result of the Coronavirus (COVID-19) pandemic. Most of the losses that occurred have now reversed although valuations have not yet fully recovered to the levels seen in October 2019.

### Purpose of endowment funds

The permanent endowment fund is held in perpetuity as a capital fund to generate income for the activities of the charity.

## **12. MOVEMENT IN FUNDS (CONTINUED)**

The expendable endowment fund is invested as a capital fund to generate income for the activities of the charity, including support in the form of bursaries and other forms of financial assistance in accordance with the objectives of the charity.

### **Purpose of restricted funds**

The scheme granted by the Charity Commission on the 22 December 2020 removes the restrictions relating to the bequest from the estate of Ronald Charles Sansom. A restricted fund was held within the charity, being the bequest from the estate of Ronald Charles Sansom. The restriction was to relieve poverty of pupils who hold a scholarship or bursary by funding additional costs associated with schooling.

### **Purpose of unrestricted income funds**

A designated fund is held by the charity, being the bequest from the estate of Rodney FitzGerald. The purpose of this designation is to provide support in the form of bursaries to students with sporting ability.

The unrestricted general funds held within the charity can be used in accordance with the charitable objects at the discretion of the Trustee and include income generated by assets held within the permanent and expendable endowment funds.

### **Purpose of transfers between funds**

Income from investments within the permanent endowment fund is transferred to the expendable endowment fund. The transferred income is held for use in accordance with the objectives of the fund.

## **13. MERGER**

On 22 December 2020, the Charity Commission granted the approval of a further scheme, which altered and amended the 2011 scheme to merge the Funds, the City of London School Bursary Fund (Charity 1), and the City of London School Scholarships and Prizes Fund (Charity 2), to create a single fund with consolidated objectives to now be known as CLS Bursary and Awards Fund (Charity).

As part of the merger and update to the Scheme, all of the City of London School Scholarships and Prizes Fund is to be treated as expendable endowment, including the bequest from the estate of Ronald Charles Sansom.

### 13. MERGER (CONTINUED)

#### Analysis of principal SOFA components for 2020-21

	Charity 1 (pre- merger) £	Charity 2 (pre- merger) £	Charity (post- merger) £	Combined total £
Total income	83,513	34,201	45,110	<b>162,824</b>
Total expenditure	176,608	1,136	73,357	<b>251,101</b>
<b>Net income/(expenditure)</b>	<b>(93,095)</b>	<b>33,065</b>	<b>(28,247)</b>	<b>(88,277)</b>
Other gains/(losses)	402,127	170,778	175,706	<b>748,611</b>
<b>Net movement in funds</b>	<b>309,032</b>	<b>203,843</b>	<b>147,459</b>	<b>660,334</b>

#### Analysis of principal SoFA components for 2019-20

	Charity 1 £	Charity 2 £	Combined total £
Total income	145,448	41,002	<b>186,450</b>
Total expenditure	176,446	7,505	<b>183,951</b>
<b>Net income/(expenditure)</b>	<b>(30,998)</b>	<b>33,497</b>	<b>2,499</b>
Other gains/(losses)	(536,339)	(204,601)	<b>(740,940)</b>
<b>Net movement in funds</b>	<b>(567,337)</b>	<b>(171,104)</b>	<b>(738,441)</b>
Total funds brought forward	2,880,251	1,120,276	<b>4,000,527</b>
<b>Total funds carried forward</b>	<b>2,312,914</b>	<b>949,172</b>	<b>3,262,086</b>

#### Analysis of net assets at the date of the merger

	Charity 1 £	Charity 2 £	Combined total £
<b>Net assets</b>	<b>2,621,946</b>	<b>1,153,015</b>	<b>3,774,961</b>
Represented by:			
Unrestricted funds	114,287	62,946	<b>177,233</b>
Restricted funds	-	146,358	<b>146,358</b>
Endowment funds	2,507,659	943,711	<b>3,451,370</b>
<b>Total funds</b>	<b>2,621,946</b>	<b>1,153,015</b>	<b>3,774,961</b>

## 14. RELATED PARTY TRANSACTIONS

The City Corporation is the sole Trustee of the charity, as described on page 2.

The charity is required to disclose information on related party transactions with bodies or individuals that have the potential to control or influence the charity. Members are required to disclose their interests, and these can be viewed online at [www.cityoflondon.gov.uk](http://www.cityoflondon.gov.uk).

Members and senior staff are requested to disclose all related party transactions, including instances where their close family has made such transactions.

Related party	Connected party	2020/21 £	2019/20 £	Detail of transaction
Charities Pool	The Trustee of the charity	<b>157,477</b>	147,829	Distribution from the Charities

## REFERENCE AND ADMINISTRATION DETAILS

### CHARITY NAME & NUMBER:

CLS Bursary and Awards Fund (276654).

### PRINCIPAL OFFICE OF THE CHARITIES & THE CITY CORPORATION:

Guildhall, London, EC2P 2EJ

### TRUSTEE:

The Mayor and Commonalty & Citizens of the City of London

### SENIOR MANAGEMENT:

#### Chief Executive

John Barradell OBE - The Town Clerk and Chief Executive of the City of London Corporation

#### Treasurer

Caroline Al-Beyerty - The Chamberlain of the City of London Corporation (appointed 1 May 2021)

Dr Peter Kane – The Chamberlain of the City of London Corporation (retired 30 April 2021)

#### Solicitor

Michael Cogher - The Comptroller and City Solicitor of the City of London Corporation

### AUDITORS:

BDO LLP, 55 Baker Street, London, W1U 7EU

### BANKERS:

Lloyds Bank Plc., P.O. Box 72, Bailey Drive, Gillingham Business Park, Kent ME8 0LS

### INVESTMENT ADVISORS:

Artemis Investment Management Limited, Cassini House, 57 St. James's Street, London, SW1A 1LD

Contact for The Chamberlain, to request copies of governance documents:

[PA-DeputyChamberlain@cityoflondon.gov.uk](mailto:PA-DeputyChamberlain@cityoflondon.gov.uk).